

**Regular Council Meeting Held by Zoom  
January 19, 2021**

Members present were Mayor Linda Spencer, Council President Trish Callahan, Council Vice President Delena Oden, Councilor Loren Oden, Councilor Alvin Thompson and Councilor Anna Huerta. Councilor Stacy Equitz was absent.

Staff present was Treasurer Katie Misfeldt, Public Works Operator Chris Bray, Fire Chief Jeff Gorman and City Recorder Lori Paxton.

Planning Commission Chair Lyle Bozworth and Jackson County Commissioner Colleen Roberts were also in attendance.

**Council President Callahan made a motion to open the meeting at 7:01 pm. Councilor Huerta seconded. All ayes motion carried.**

**Oath of Office:** City Recorder Paxton read the oath to the councilors and mayor who were to be sworn in. Once done, she asked for a roll call statement of 'I Will' from each councilor and the mayor. Sworn in were councilors Delena Oden, Loren Oden, Alvin Thompson and Mayor Linda Spencer.

**Previous Minutes: Vice President D. Oden made a motion to approve the previous minutes. Councilor L. Oden seconded. All ayes motion carried.**

**Review and Payment of Bills: Vice President D. Oden made a motion to approve the bills. President Callahan seconded. All ayes motion carried.**

**Resolution #358.11:** A annual resolution for elected officials regarding code of ethics and code of conduct. **President Callahan made a motion to approve and adopt Resolution #358.11. Councilor Thompson seconded. All ayes motion carried.**

**Zoning Ordinance Amendment:** Mayor Spencer said she is tabling this issue until the February meeting, due to a letter of concern from Marc Ellis. She told the council she sent the amendment to the fence ordinance to the attorney for his advice.

**Department Reports:** Administration, Police, Fire, Public Works, Councilor's and Mayor's reports are on file at city hall upon request.

**Public Works:** Councilor Huerta voiced some concern about the cement parking blocks in front of her building. She said a lot of people park there that are cafe customers and those blocks are not very big, someone might drive over them or trip on one and fall. She asked what the status was to get this problem fixed? PW Officer Bray said this is on his schedule, but he most likely can't get to it until April.

Councilor Huerta also asked about a street light around the corner from her building that has a light out. The lady that lives next to it has asked multiple times for the light to be changed. Bray said he has put in two work orders to PP&L, but they are still extremely busy right now. He said it could be a cycling

light that goes out and comes back on. Councilor Huerta checked said the light is on right now.

Councilor L. Oden asked what the status was on the generator that is to be installed at the sewer lift station? Bray said it is at the sewer plant right now, but Co-Gap will be coming up within the next 30 days to install it.

Councilor Huerta asked Bray about the chlorine order, does this need to be discussed or just approved? Bray said he needs approval for it. The estimated cost is \$2,500 and it is for liquid chlorine, not gas. **Councilor Thompson made a motion to approve the purchase of the chlorine. Councilor Huerta seconded. All ayes, motion carried.**

PW Officer Bray said now, when the sewer plant needs any changes, the changes will have to be approved and stamped by a certified engineer. There is a change we need, requested by DEQ, and our engineer, SHN Engineering, can handle it. The amount requested is \$2,477. **Councilor Thompson made a motion to approve the request.** Councilor Huerta asked if we have the money to cover that? Treasurer Misfeldt said right now have an over-expenditure in the sewer operation and maintenance line item. This is due to the generator we had to rent last year because of the fire. And we are not going to get any money from FEMA to help with that expense. But this is DEQ mandated, so we will need to adjust the line items by the end of the fiscal year. We do have money in Unappropriated Funds to use, but the plan is to talk with our auditor about it. **President Callahan seconded the motion. All ayes motion carried.**

President Callahan if our new police officer was working, because she hasn't seen him on patrol. Mayor Spencer said he is out on medical leave right now. He should be out for about 4 weeks. The council started to discuss his medical issue and City Recorder Paxton reminded them of the HIPPA law and told them by can not discuss any employee's medical issues.

**Councilor Reports:** President Callahan said they are still working on the 17 acre land project. This project is a proposed subdivision, so we are currently looking for funds to install water and sewer services to the properties.

Mayor Spencer said in regards to this, the Residential Committee still needs more volunteers to help with this project, and other forest committees too.

**Mayor's Report:** Mayor Spencer stated again that we need volunteers for these committees, this is so important to our community. The Forest Chats will be starting up again, providing the weather is good.

Mayor Spencer said we will see more restrictions coming soon on COVID-19. Please be aware and be careful.

**President Callahan made a motion to adjourn the meeting at 7:28 pm. Councilor Thompson seconded. All ayes motion carried.**

Minutes submitted by City Recorder Lori Paxton.