

**Regular Council Meeting
September 29, 2021**

Members present were Mayor Linda Spencer, Council President Trish Callahan, Councilor Alvin Thompson and Councilor Stacy Equitz. Vice President Delena Oden was absent. Staff present was Treasurer Katie Misfeldt, City Recorder Lori Paxton and Planning Commission Chair Roger Hayden.

President Callahan made a motion to open the meeting at 7:07 pm. Councilor Thompson seconded. All ayes motion carried.

Mayor Spencer asked for a few minutes of silence in honor of Councilor Loren Oden who recently passed away. She said he was a thoughtful councilor with a cool head and he will be greatly missed.

Previous Minutes: Councilor Thompson made a motion to approve the previous minutes. President Callahan seconded. All ayes motion carried.

Bills: Councilor Equitz made a motion to approve the bills. Councilor Thompson seconded. All ayes motion carried.

Resolution #620: A resolution to accept grant monies for the purchase of 431 acres surrounding the town. **President Callahan made a motion to accept Resolution #620. Councilor Equitz seconded. All ayes motion carried.**

Resolution #621: A resolution to accept a two year planning grant. **Councilor Equitz made a motion to accept Resolution #621. Councilor Thompson seconded. All ayes motion carried.**

Councilor Resignation: Mayor Spencer said Anna Huerta has turned in her resignation letter because she and her husband have moved to Idaho. **Councilor Thompson made a motion to accept the resignation. Councilor Equitz seconded. All ayes motion carried.**

Council Position Openings: Mayor Spencer asked for a motion to open the two council positions so we can interview them at our October council meeting. **Councilor Equitz made a motion to post the two council positions.** President Callahan asked if position number three had three years left and position number six had 2 years left? City Recorder Paxton said that is correct. **President Callahan seconded. All ayes motion carried.**

Mayor Spencer said you are all aware that officer Solenberger has quit and went to work for another agency. She suggested holding a work session with someone from the Jackson County Sheriff's office and see how much it would cost to contract with them. She also said she wants to get a code enforcement position going again, and this time with a little better pay grade. Mayor Spencer said we can explore all options for both positions and we can also include input from Chief Hank Hobart of Port Ordford. The council consented to a work session on October 6th at 7:00 pm.

Department Reports: Administration – a copy of this report is available at city hall upon request.

Treasurer Misfeldt said our audit went well and auditor said we are very organized.

Planning Commission: Planning Commission Chair Hayden presented plans from Travis Acord for remodeling his garage into a studio. He plans to live in it while he builds his house on Fee St. Chair Hayden said the planning commission recommends approval. **President Callahan made a motion to approve the land application plan from Travis Acord. Councilor Equitz seconded. All ayes motion carried.**

Chair Hayden presented plans for a lot line adjustment on property that Terry and Jamie Hanscom purchased. The property is the old Fairy Glen trail right off of Broad Street when you come into town. He said there is plenty of room for two tax lots and the driveway for both properties would have access to and from Broad Street. **Councilor Equitz made a motion to approve the lot line adjustment. Councilor Thompson seconded. All ayes motion carried.**

a copy of this report is available at city hall upon request.

Mayor Spencer requested a motion to add to the agenda a monthly report from the Community Forest Commission. **President Callahan made a motion to approve the request. Councilor Equitz seconded. All ayes motion carried.**

Community Forest Commission: President Callahan said we have all the funds in place to acquire all of the land surrounding the town, and we should get it by the end of December. We have hired Mike Smeltz as our forest manager, he has 30 years experience working with the forest service. We plan on bringing him on to work full time, half of his work would still be with the public works department and the other half as forester. His hours will increase but his wages will remain the same.

We will hire a part-time administrator, Jeff Columbine, who will be paid through a grant. He is the person who wrote the forest plan for us.

President Callahan said we are going to hold a meeting with the National Parks Service, they are very interested as are other people around the state. She also said we have openings on the recreation and marketing committees.

Mayor Spencer said we want to hold a public meeting on November 6th at 2pm and we need all the councilors to attend. This meeting would also encompass a Forest Chat meeting, which they are on the first Saturday of every month. We will announce the location on where to meet later, and it depends on where we are at with the COVID issue.

Police and Public Works: a copy of these reports is available at city hall upon request.

Mayor: A copy of this report is available at city hall upon request. Mayor Spencer said the next Forest Chat will be held on October 9th at 2pm at the sewer plant yard. The topic will be about the possibility of doing a controlled burn around the north end of the bluff. She said we will send letters to the residents that live along the north side, inviting them to the meeting.

City Recorder Paxton announced on October 16th a dumpster will be at the sewer plant yard, hours are 9am to 1pm. If it doesn't fill up that day we will have it open on the 17th too.

President Callahan made a motion to adjourn the meeting at 8pm. Councilor Equitz seconded. All ayes motion carried.

Minutes submitted by City Recorder Lori Paxton.