

**Regular Council Meeting
September 20, 2022**

In attendance was Acting Mayor Trish Callahan, Councilor Stacy Equitz, Vice President Delena Oden and Councilor Paul Price. Absent was Councilor Alvin Thompson and Councilor Matt Goodman. Staff attending was Treasurer Katie Misfeldt, Public Works Operator Chris Bray and City Recorder Lori Paxton.

Audience present was Mark Rohde, Keith and Peggy Gilliam, Janice Schultz, Kyle Zirolecki, Marc and Shone Ellis and Brody Parrish.

Councilor Equitz made a motion to open the meeting at 7:00 pm. Councilor Price seconded. All ayes motion carried.

Pledge of Allegiance

Oath of Office: Acting Mayor Trish Callahan was sworn in as mayor by City Recorder Paxton.

Previous Minutes: Councilor Equitz made a motion to approve the previous minutes. Councilor Price seconded. All ayes motion carried.

Bills: Councilor Equitz made a motion to approve the bills. Vice President Oden seconded. All ayes motion carried.

Public Comments: Marc Ellis asked why does the comment section come before council business and not after? After a brief discussion **Councilor Equitz made a motion to put business from the audience before department reports and public comments at the end of the agenda.** Vice President Oden said we need to make our meetings more accessible to the public. Councilor Equitz said she would like to receive council packets seven to ten days ahead of the meeting. City Recorder Paxton said in the Council Rules and Procedures it states five days in advance for council material. It might be hard to get some items ready in time for a seven to ten day time frame. Vice President Oden said if an item is not ready then it can be held over until the next meeting. **Vice President Oden seconded. All ayes motion carried.**

Shone Ellis asked what the status was on her complaint about a dog issue? Mayor Callahan said we have called Jackson County Animal Control and they will cite the owner of the dog into Justice court, plus the will get a citation from us. Treasurer Misfeldt said she would make the school aware of the problem dog.

Ordinance #328.2: City Recorder Paxton explained the amendment, needing to raise the threshold amount for fixed assets. Treasurer Misfeldt said the ordinance is too confusing for her and would like more time to understand it. Council tabled until next month.

Ordinance #345: Street Tree Maintenance Plan and establish a committee. City Recorder Paxton said she went through and revised the ordinance per council's wishes last month. **Vice President Oden made a motion to read the ordinance by title, three times. Councilor Price seconded. All ayes motion carried.** Mayor Callahan read the title three times. **Vice President Oden made a motion to adopt and remove yellow sections of Ordinance #345. Councilor Price seconded. All ayes motion carried.**

Department Reports: Administration- A copy of this report is available at city hall upon request. Treasurer Misfeldt and City Recorder Paxton both requested to spend a portion of the COVID funds on remodeling the city hall restroom. The public uses the restroom at times and right now it is not ADA compliant. **Councilor Equitz made a motion to remodel the city hall restroom and to get three bids on the project. Councilor Price seconded. All ayes motion carried.**

Community Forest: Mayor Callahan said she has resigned as the Forest Chair and Janice Schultz is taking her place. There are two new members to the committee, Shone Ellis and Kyle Ziolecki. Kyle will be in the Recreation section of the plan.

Code of Ethics for Forest Committee members: Councilor Price made a motion to accept the new Code of Ethics. Councilor Equitz seconded. All ayes motion carried.

A discussion was held regarding the further purchase of tables and port-a-potties for the Falls area. PW Operator Bray said he found an inexpensive way to put a restroom at the falls, it is called a Pee Pod and it costs \$868. They are movable and we can empty the tank easily, but we need to get a DEQ Sludge Haul plan in place first. Vice President Oden voiced her concerns of possible vandalism once tables and restrooms are installed, because we don't have anyone to monitor them. We need to hold a town hall meeting and get the citizens ideas. Mayor Callahan said this is all in the further, but we are going to start closing the Falls road at dusk every night.

Councilor Equitz made a motion to purchase one of the Pee Pods for \$868. Councilor Price seconded. Vice President Oden opposed. Motion carried.

Mayor Callahan said our time line is a 3 to 5 year plan for the Falls and fire resiliency is the first thing we have to do.

Public Works: A copy of this report is available at city hall upon request. Operator Bray said the sludge truck had an electrical fire and is not road worthy.

Safety Committee: A copy of this report is available at city hall upon request.

Mayor Report: A copy of this report is available at city hall upon request.

Councilor Equitz made a motion to adjourn the meeting at 8:34 pm. Councilor Price seconded. All ayes motion carried.

Minutes submitted by City Recorder Lori Paxton.

