

**Regular Council Meeting  
November 15, 2022**

In attendance was Acting Mayor Trish Callahan, Vice President Delena Oden, Councilor Alvin Thompson, Councilor Paul Price and Councilor Stacy Equitz  
Staff attending was Treasurer Katie Misfeldt, Town Recorder Lori Paxton, Public Works Dept Mike Smeltz and Chris Bray.

Audience present was Keith Gilliam, Tami Pulliam and Marc Ellis.

**Councilor Equitz made a motion to open the meeting at 7:01 pm. Vice President Oden seconded. All ayes motion carried.**

**Pledge of Allegiance**

Councilor Equitz said she would not be able to attend the employee manual work session on November 29<sup>th</sup>. The meeting was changed to December 15<sup>th</sup> at 7:30 pm.

**Previous Minutes: Vice President Oden made a motion to approve the previous minutes. Councilor Price seconded. All ayes motion carried.**

**Bills:** Treasurer Misfeldt will check on check # 11291 to see where the tree work was done. **Councilor Equitz made a motion to approve the bills. Vice President Oden seconded. All ayes motion carried.**

**Business from The Audience:** Marc Ellis commented that a time limit on the agenda for speakers is not in our council rules and procedures. He also asked if the council had discussed combining the code enforcement and police officer position as decided in July.

**Ordinance #328.2 amendment:** An update for dollar amount limits for purchases and put the assets inventory list at \$5,000. Recorder Paxton asked if the council would like to update the ordinance further to separate the purchases, contracts and procedures. The council wanted to look at separating the wording in the ordinance at the December work session. **Vice President Oden made a motion to adopt ORD #328.2 amendment. Councilor Price seconded. All ayes motion carried. Vice President Oden made a motion to read ORD #328.2 by title only. Councilor Price seconded. All ayes motion carried.**

**Ordinance #316.2 amendment:** An amendment to the ordinance establishing a threshold amount and a purchase order requirement for spending. **President Oden made a motion to read ORD #316.2 by title only. Councilor Price seconded. All ayes motion carried. Vice President Oden made a motion to adopt ORD #316.2. Councilor Price seconded. All ayes motion carried.**

**New business:** Acting Mayor Callahan told the council we will be running the meetings to align with Roberts Rules and Jurassic Parliament procedures. She stated we will be drafting a policy, combining the two and make it fit for us..

Acting Mayor Callahan requested to purchase a vehicle for the public works dept. As it is now Mike Smetz is using his own vehicle we should have a second vehicle for back up. The council wanted to look for a vehicle with lower mileage.

Callahan also requested to use some Covid grant money to help a widow pay bills for one month. City Recorder Paxton read some of the items that could be used for citizens that are in need. **Councilor Price made a motion to approve paying her bills.** Councilors Equitz and Oden wanted to wait and create an application process available to all citizens.

**Motion was not seconded. Motion not carried.**

**Public Comment:** Keith Gilliam commented one word, compassion to the council.

Marc Ellis commented can a motion that died be made again after the discussion. He also asked if we are making ordinance updates available to the public ahead of time for review per our charter and council rules.

Tami Pulliam asked for a copy of the Covid grant documents. She would like to see it used to help people .

**Community Forest:** Forest Manager Smeltz gave an update on the forest management activities. He stated that the commission is looking into community gardens and benefits to the environment and the town. He also spoke with Peter at RVCOG and they believe they have figured out the fema grant money hold up. Work will begin soon on the cemetery fence that we received grant money for. There will be another logging contract coming soon.

**Planning Commission:** Marc Ellis asked if the council was ready to make a decision on Nancy Stockton's request regarding her property. Treasurer Misfeldt told him she thought we were waiting for the Planning Commissions recommendation on it. Acting Mayor Callahan will make sure the planning commission is meeting monthly and that the information on the property request is given to the council members.

**Public Works:** A copy of this report is available at city hall upon request. Public Works Manager Bray presented the estimate for the dump truck repair and asked council to approve the work. The council decided to have Councilor Equitz call the shop to find out the high and low cost of the estimate and the estimated life of the vehicle after repairs before proceeding. The council also wanted Public Works Manager Bray to research what it would cost to contract out the sludge removal. The council asked public works to look into dumping the sludge where the community gardens will be located rather than pay to dump it elsewhere.

**Councilor Price made a motion to adjourn the meeting at 9:18 pm. Councilor Equitz seconded. All ayes motion carried.**

Minutes submitted by Town Treasurer Katie Misfeldt.