

**Regular Council Meeting  
December 20, 2022**

In attendance was Acting Mayor Trish Callahan, Vice President Delena Oden, Councilor Alvin Thompson, Councilor Stacy Equitz via phone. Councilor Paul Price was absent. Staff attending was Treasurer Katie Misfeldt, Planning Commission Chair Rodger Hayden, Public Works Dept Mike Smeltz and Chris Bray. Audience present was Mark Rohde and Matt Milhorn.

**Councilor Equitz made a motion to open the meeting at 7:15 pm. Vice President Oden seconded. All ayes motion carried.**

**Pledge of Allegiance**

**Previous Minutes: Vice President Oden made a motion to approve the previous minutes. Councilor Equitz seconded. All ayes motion carried.**

**Bills: Vice President Oden made a motion to approve the bills. Councilor Thompson seconded. All ayes motion carried.**

**Business from The Audience:** Citizen Matt Milhorn asked the council to consider hiring him for our open police officer position and putting him through the academy. The council decided to hold a work session to discuss the possibility. Citizen Chris Evans did not appear to request an extension to his variance. **Vice President Oden made a motion to deny an extension on the variance request. Councilor Equitz seconded. Councilor Thompson abstained from voting. Motion carried.**

**Old Business:**

**Ordinance #328.3 amendment:** Review amendments to ordinance on purchases and contracts and vote on it in January. Copies of this Ordinance are available at town hall for review.

**Ordinance #347:** Review amendments to council rules and procedures and vote on it in January. Copies of this Ordinance are available at town hall for review.

**New Business:**

**Approval of the June 2022 Draft Audit:** Treasurer Misfeldt said the audit went well, there were no significant deficiencies found, the draft audit looks good and recommended approval. **Vice President Oden made a motion to approve the draft audit. Councilor Equitz seconded. All ayes motion carried.**

## Department Reports

**Forest Commission:** Mike Smeltz said that the forest commission has recommended to the council that the commission update Ordinance #342 to align with the current needs of the commissioner position descriptions and name the town treasurer as their treasurer as well. The Commission also asked the council to approve adding Trish Callahan, Linda Spencer and Mike Smeltz as new commissioners. The council agreed to the forest commission updating Ordinance #342 to bring back to them for approval. **Vice President Oden made a motion to approve the new forest commissioners. Councilor Equitz seconded. All ayes motion carried.**

**Planning Commission:** Chair Rodger Hayden recommended the council approve the bottled water plant moving forward with applying for permits with Jackson County to expand their building and add storage. The owners plan to be at the January council meeting to provide an update. **Vice President Oden made a motion to approve the bottled water plant moving forward with applying for permits to expand. Councilor Thompson seconded. All ayes motion carried.**

Rodger Hayden recommended the council hold a work session to discuss Nancy Stockton's request regarding her property. The council agreed to include this topic with the work session held to discuss our police officer applicant.

**Public Works:** A copy of this report is available at city hall upon request. Public Works Manager Bray said the dump truck was moved to the sewer plant to store. Vice President Oden asked how often the trash is emptied at the falls. Vice President Oden also asked about brush removal at the cemetery. Councilor Equitz asked about work needed for a pump at the lift station. Public Works Manager Bray answered their questions.

**Councilor Reports:** Councilor Equitz said she had called on the needed dump truck repairs and wants to do more research. She would like to discuss this further at the January council meeting.

**Councilor Equitz made a motion to adjourn the meeting at 8:29 pm. Vice President Oden seconded. All ayes motion carried.**

Minutes submitted by Town Treasurer Katie Misfeldt.