

**Regular Council Meeting
January 17, 2023**

Members present were Mayor Elect Trish Callahan, Council Vice President Delena Oden, Councilor Elect Stacy Equitz, Councilor Paul Price, Councilor Alvin Thompson, and Councilor Elect Peggy Davis Gilliam.

Staff present was Treasurer Katie Misfeldt, Public Works Operator Chris Bray, Public Works Assistant Mike Smeltz and City Recorder Lori Paxton.

Audience in attendance was Barry Gwin, Lyle Bozworth, Keith Gilliam, Marc Ellis, Jeff Barry, Bill and Delora Riser, Wyatt Riser, and Mark Rohde.

Mayor Elect Callahan called the meeting to order at 7:02 pm.

Pledge of Allegiance

Oath of Office: City Recorder Paxton swore in Mayor Elect Callahan and Councilors Elect Equitz and Gilliam.

Councilor Price made a motion to open the meeting at 7:03 pm. Councilor Equitz seconded. All ayes motion carried.

City Recorder Paxton read a letter from Councilor Elect Tammie Pulliam. She had to withdraw from her newly elected position as a councilor. Councilor Equitz made a motion to accept her withdrawal. Councilor Price seconded. All ayes motion carried.

Previous Minutes: Minutes from December 15 & 20th 2022. Vice President Oden inquired why Ordinance #342 was not noted in the minutes. Treasurer Misfeldt said it was in the Forest Commission's report as they are currently working on updating that ordinance. **Vice President Oden made a motion to approve the minutes from December 15th and December 20th of 2022. Councilor Price seconded. All ayes motion carried.**

Bills: Councilor Equitz made a motion to approve the bills. Vice President Oden seconded. All ayes motion carried.

Business from the Audience: Bill Riser, owner of Cascade Mountain Bottling Company presented new plans for the water bottling company. They want to build another building (160 ' x 200 ') to enlarge their bottling process. They will still use the current building as storage. Mr. Risser introduced Jeff Barry, their senior hydrogeologist and also an investor in the company. He said our springs are very important to maintain and made some suggestions on how to do that. He will meet with PWO Bray to review the suggestions.

Mr. Riser said he hopes to bring at least 10 new jobs to the area and be open for business 5 days a week. He will also search out local contractors when needed.

Mayor Callahan said the Planning Commission has already recommended this permit application and the council approved it last month. This presentation was for informational purposes only.

Old Business

Ordinance #328.3: Amendment to the procurement policy for purchases and contracts. Draft amendments have been read at prior meeting. **Vice President Oden made a motion to approve and adopt Ordinance #328.3. Councilor Gilliam seconded. All ayes motion carried.**

Ordinance #347.1: Amendment to the ordinance to authorize amendments to the Council Rules and Procedures Manual. This amendment was read at a prior meeting. **Councilor Price made a motion to approve and adopt Ordinance #347.1. Councilor Gilliam seconded. All ayes motion carried.**

New Business

Resolution #358.13: Annual council Code of Ethics and Conflicts resolution. **Vice President Oden made a motion to approve and adopt Resolution #358.13. Councilor Equitz seconded. All ayes motion carried.**

Department Reports

Administration: A copy of the City Recorder's report is available at city hall upon request. Treasurer Misfeldt presented a letter for councilors signatures. The letter is addressed to the state's audit division. She explained it further. **Councilor Price made a motion to approve the letter. Councilor Gilliam seconded. All ayes motion carried.**

Treasurer Misfeldt said we have the information from our bank, Banner Bank, on how to set up a credit/debit card machine. She explained the pricing and the best option for us. **Councilor Equitz made a motion to approve the expenditure of installing a card machine, at the standard rate, at city hall. Councilor Price seconded. All ayes motion carried.**

Treasurer Misfeldt reported on a phone service we could use that is cheaper than Centurylink. It is called Crexendo and it is internet based. Calls can be forwarded to our personal cells or email. It also does video conferencing, which is better than the Zoom we are using now. We would have to keep our internet with Centurylink, but the phones lines can be transferred to Crexendo. The downside to this is if the internet goes out so would the phone lines, since it is internet based. Councilor Equitz voiced her concern about the phone not working without internet. She asked if we could compare this with Centurylink and Hunter. This matter was tabled until next council meeting.

Treasurer Misfeldt asked if the councilors had a chance to read the updates in the employee manual yet? She suggested using our insurance company's format because they automatically update it every year. Council decided to table until next month so they could review it.

Forest Commission:

Mike Smeltz gave a verbal report to the council. He said the commission has accepted Ben Decarlo as the new commissioner of education and research. **Councilor Equitz made a motion to approve Ben Decarlo as the head of the education and research. Councilor Gilliam seconded. All ayes motion**

carried.

Cemetery:

Mayor Callahan asked public works if they have cleaned up all the debris at the cemetery? PWO Bray said no, it is on his list.

Police/Code Enforcement:

Mayor Callahan said we had 3 people apply for our code enforcement position and 2 applied for the city hall assistant. The hiring board consisted of ex- Mayor Linda Spencer, Judge William Martin, Vice President Delena Oden, City Recorder Lori Paxton and Mayor Callahan. The top two candidates that the hiring board recommends are Bill Roe for code enforcement and Diana Pingle for the office assistant. One applicant, Stacy Johnson volunteered to put our city ordinances and resolutions on our website for us. **Vice President Oden made a motion to hire Bill Roe as the new code enforcement officer and Diana Pingle as the new office assistant, and to use Stacy Johnson as a volunteer if need be. Councilor Gilliam seconded. All ayes motion carried.**

Mayor Callahan reminded the council of the work session with the planning commission on the 24th at 7 pm. Topics are our police department and a land use request from Nancy Stockton.

Public Works: A copy of this report is available at city hall upon request.

PWO Bray suggested closing down the park restrooms to try and deter some of the drug activity and sex acts happening inside the bathrooms. He said we could make the whole building into a storage unit and instead of restrooms, install port-a-potties nearby. He said he and Mike spend a lot of time just cleaning up and repairing everything that gets vandalized and also removing used syringes that people throw away or hide in the ceiling. The council decided to table it for one month.

Mayor Callahan asked if our have gotten rid of the old Explorer yet and PWO Bray said no, not yet. She then asked if the lift station repairs have been taken care of and he said he is waiting on some seals before he can finish.

Mayor Callahan asked Councilor Equitz is she found anyone to work on our dump truck? She said no, no one wants to touch it, it is so old. We will need to search for another truck.

Mayor Callahan also asked if she heard back from Josh Solenberger about getting the old police computers and Councilor Equitz said no.

Mayor's Report: A copy of this report is available at city hall upon request. Mayor Callahan touched on how we are going to start following Jurassic Parliament Procedures and Robert's Rules of Order a more closely from now on. During the public comments section of the meeting it will be just that, public comments. There will be no interaction with the public and the council at that time. If the public has a question, they can submit it to the recorder or a councilor can meet with that person after the meeting and talk to them. We are trying to make our meetings more streamlined and by doing this we can get council actions done quicker.

Councilor Price made a motion to adjourn the meeting at 9:11 pm. Councilor Gilliam seconded. All ayes motion carried.

Minutes submitted by City Recorder Lori Paxton.

