

**Regular Council Meeting
February 21, 2023**

Members present at the meeting were Mayor Trish Callahan, Vice President Delena Oden, Councilor Stacy Equitz, Councilor Paul Price, Councilor Peggy Davis-Gilliam and Councilor Alvin Thompson. Staff Present was Treasurer Katie Misfeldt, Forest Manger Mike Smeltz, Code Officer Bill Roe and City Recorder Lori Paxton.

Audience present was Keith Gilliam and Mark Rohde.

Councilor Price made a motion to open the meeting at 7:00 pm. Vice President Oden seconded. All ayes motion carried.

Pledge of Allegiance

Previous Minutes: Minutes from January 17th and 24th 2023. Councilor Equitz noted a correction to the 17th minutes. She stated she did not say she would be the police liaison, but she would think about it and still has not decided yet. **Councilor Equitz made a motion to approve the minutes, with the correction to the minutes from the January 17th. Vice President Oden seconded. All ayes motion carried.**

Bills: A copy of this report is available upon request. **Vice President Oden made a motion to approve the bills. Councilor Davis-Gilliam seconded. All ayes motion carried.**

Old Business: Police: Mayor Callahan reported on the upcoming classes at the police academy, if the council decides to hire the person that applied for the police position. She said there is a class opening in July but before that happens, there has to be a psych test given at the cost of \$650 and a background check at an estimated cost of \$500. She also said Treasurer Misfeldt put together the cost to run the police department for one year and it is around \$101,000. And I am still waiting on a response from the sheriff's office about rotating a cop between us and two other small town, she said.

Councilor Price said he had a conversation with the officer that lives at Willow Lake about our police dilemma. This officer offered to come to a council meeting and give us advice on just what we would need for an officer and the department. Council gave their consensus to meet with the officer in a work session in March, depending on his schedule.

Mayor Callahan said she is also looking into the cost of hiring a security company to do night patrols.

Crexendo Phone System: Treasurer Misfeldt gave a report on the price difference of this system compared to CenturyLink. Crexendo is \$764 for set up then \$71.60 per month for all phones; CenturyLink is \$384.63 per month for all phones. The big difference is Crexendo is internet based and CenturyLink is landline based. Brief discussion involving keeping CenturyLink for internet and one landline, and have Crexendo for all other phones. Table until next month.

Park Restrooms: Mayor Callahan asked the council what they wanted to do about the restrooms. Keep them open all year, closed them seasonally or close them forever and get a port-a-potty?

Council gave their consensus to keep them open. Councilor Equitz inquired about replacing the toilets and sinks with the stainless steel types that are installed in rest areas. Mayor Callahan said she would

check on that. Table until next month.

Water Bottle Plant Contract Revision: Mayor Callahan said with the new expansion of the bottling plant, we will need to revise our current contract with them. Brief discussion was held and tabled until next month.

New Business: Resolution #631: A resolution changing a signer on the town's bank account. **Vice President Oden made a motion to remove Linda Spencer from the bank account and add Councilor Davis-Gilliam as a signer. Councilor Price seconded. All ayes motion carried.**

Resolution #632: a resolution to accept a grant for \$5,000 from the Gordon Elwood Foundation for the Butte Falls Community Forest Project. **Councilor Equitz made a motion to adopt Resolution #362. Councilor Davis-Gilliam seconded. All ayes motion carried.**

Employee Manual Update: Councilor Price made a motion to update the employee manual with CIS updates. Councilor Equitz seconded. All ayes motion carried.

City Hall Bathroom Remodel: Treasurer Misfeldt said we have received 3 bids for the remodel and they are:

Flow Construction \$13,232.34. No estimate for the roof.

Spaeth Contracting LLC \$16,000 for the bathroom and \$9,000 for the roof.

Aguilar Davis Construction \$4,295 estimates.

Treasurer Misfeldt said out of the three, the only one to get up on the roof and see what needs to be done is Spaeth Construction. Councilor Equitz said she wants a breakdown on the Spaeth Construction bid and ask if we can wait and get more bids. Councilor Price said this issue has gone on long enough, the bathroom needs the leaks fixed and the mold removed and we have 3 solid bids now. **Councilor Price made a motion to accept the bids from Spaeth Construction. Councilor Davis-Gilliam seconded. Councilor Equitz voted no. Roll Call: Equitz – Nay, Davis-Gilliam – Aye, Price – Aye, Thompson – Aye, Oden – Aye. Motion carried.**

Falls Road: Mayor Callahan asked the council if they wanted to start closing the gate on the Falls Road now. **Vice President Oden made a motion to close the gate at dusk each night. Councilor Davis-Gilliam seconded. All ayes motion carried.**

Councilor Position Opening: Vice President Oden made a motion to post the opening until next council meeting. Councilor Price seconded. All ayes motion carried.

Department Reports: BF Forest Commission: Mike Smeltz, forest manager, gave a verbal report. He said we have picked out our spot for the community garden, and we will have expenses to build up the soil. Once accomplished it will be a food supply for the town.

Smeltz reported on a timber sale in the spring which should generate about \$10,000 . He also reported on some vandalism of forest trees down at the falls by the Eagle Point Irrigation Districts intake dam. The trees were fell across the creek and 3 stumps were set on fire. The sheriff's office was called along with our fire department. Later up near our water reservoir more stumps were set on fire. Then after that, found 2 more trees that were fell across the falls road. Again, sheriff was notified.

Smeltz said the commission has approved Nate Bailey as the new Recreation Commissioner and Shone

Ellis as the Community Garden Commissioner. **Councilor Equitz made a motion to approve the two commissioner's titles and for Nate Bailey to hold his Recreation title as temporary. Vice President Oden seconded. All ayes motion carried.**

Smeltz said in May the National Park Service will be coming here to hold a workshop on Landscape design.

Smeltz reported the cemetery fence project will be started very soon and we will have it finished and cemetery cleaned up by March 31, 2023.

Administration: A copy of this report is available at city hall upon request. Treasurer Misfeldt said we have a our card machine up and running but, we are not set up to charge a fee per transaction. The council voted last month to get the standard option and that does not include charging this fee. City Recorder Paxton said, for example, if too many people used it to pay their water and sewer bill we will have to pay those transaction fees and it could run into the hundreds of dollars per month. We would like to upgrade the system. Vice President Oden suggested waiting to see how many people use it first. Tabled for now.

Code Enforcement: Mayor Callahan introduced our new code enforcement officer Bill Roe. She said he started is training last week.

Mayor Callahan asked Councilor Equitz if she found out any more information on the police computer and Council Equitz said no, we will just keep it for now. Councilor Equitz also said in regards to our dump truck, she can not find anyone wanting to work on it.

Planning Commission: Mayor Callahan said she is holding off on sending the letter to Nancy Stockton about her property because she received more information about the issue after the letter was already drafted. She said the way she is understanding what happened is Resolution #557 was written for one resident only and it ties the hands of anyone else who bought Chris Galpin's other lots. This resolution does not allow those people to buy permits to upgrade their property because it states the infrastructure has to be in place first. And the infrastructure was supposed to be installed by the developer, Chris Galpin. Galpin said he is not responsible for developing Redwood Ave, so we need clarification on just who is responsible. Mayor Callahan has asked former planning commissioner Lyle Bozworth and current member Keith Gilliam to meet with Jackson County planning to try and sort through this mess. Tabled until next month.

Public Works: A copy of this report is available at city hall upon request.

Mayor: A copy of this report is available at city hall upon request.

Councilor Price made a motion to adjourn the meeting at 8:55 pm. Councilor Equitz seconded. Motion carried.

Minutes submitted by City Recorder Lori Paxton.

