

**Regular Council Meeting
March 21, 2023**

Members present at the meeting were Mayor Trish Callahan, Vice President Delena Oden, Councilor Stacy Equitz, Councilor Paul Price, Councilor Peggy Davis-Gilliam and Councilor Alvin Thompson. Staff Present was Treasurer Katie Misfeldt and Planning Commission Rodger Hayden. Audience present was Keith Gilliam, Mark Rohde, Mildred Arnold, and Marc and Shone Ellis.

Councilor Davis-Gilliam made a motion to open the meeting at 7:00 pm. Vice President Oden seconded. All ayes motion carried.

Pledge of Allegiance

Previous Minutes: February 21, 2023 Council Minutes and March 13, 2023 Work Session. **Vice President Oden made a motion to approve the minutes. Councilor Price seconded. All ayes motion carried.**

Bills: A copy of this report is available upon request. **Vice President Oden made a motion to approve the bills. Councilor Price seconded. All ayes motion carried.**

Old Business: Police: Mayor Callahan said that after the work session the Town is looking into hiring a community service officer and a security company. Mayor Callahan said we would have quotes brought back to the council. Mayor Callahan asked for a consensus on the Town going in this direction. There was no consensus given, only comments and questions.

Crexendo Phone System: Treasurer Misfeldt still needs to find out from CenturyLink what the internet alone would cost. Tabled until next month.

New Business: Ordinance #348 Create a Drug Free Zone: A ordinance establishing the public areas of the Town of Butte Falls as being drug free zones. **Councilor Price made a motion to approve the ordinance to post. Councilor Davis-Gilliam seconded. All ayes motion carried.**

Open Council Position #5 Interviews: Mayor Callahan informed the council that two applicants withdrew their application. The council interviewed applicant Keith Gilliam. Mayor Callahan said if he is voted in as a councilor, then he will have to resign from the planning commission. Councilor Davis-Gilliam abstained from voting because he is her husband. **Councilor Equitz yes, Councilor Thompson yes, Councilor Price yes, Vice President Oden yes for appointing Keith Gilliam to the open council seat. Motion carried.** Mayor Callahan swore in Keith Gilliam to council position #5.

Planning Commission Applicant: Mildred Arnold decided to apply for planning commission instead of council. Treasurer Misfeldt said we would get her the application and set up an interview with the planning commission.

Public Works: Mayor Callahan informed the council that both public works employees have Covid. Public Works Officer Bray asked if the town could pay their volunteer to do testing while they are sick. The council wanted to be sure she is certified to do testing and other duties beyond administrative. It was decided to leave her status as an administrative volunteer until we knew more about needed certification.

Church Bids for Generator Installation: Mayor Callahan presented the four bids to install the electrical for the generator at the church. The church has asked the council to pay for half of the bill with Covid money. The church would like the generator properly installed to have the church building available to assist the citizens in an emergency. **Councilor Price made a motion to pay for half of the installation using the company Bean Electrical. Councilor Thompson seconded. Role call vote: Vice President Oden no, Councilor Thompson yes, Councilor Price yes, Councilor Davis-Gilliam no, Councilor Gilliam yes, Councilor Equitz no. Mayor Callahan cast the tie break vote with a yes. Motion carried.**

Department Reports:

Administration: A copy of this report is available at city hall upon request. Treasurer Misfeldt shared some town policies that need to be updated along with the employee manual. Treasurer Misfeldt suggested getting rid of the addendum to the employee manual regarding disciplinary action and the alcohol/drug use policy. The new manual has legal guidelines for both. Treasurer Misfeldt suggests the council update the policy for town owned vehicles, employee travel policy and ORD # 293-1 the town's sick leave policy. The council will review them before the next meeting.

Cemetery: The new cemetery fence is installed and public works will continue to remove debris from the cemetery.

Code Enforcement: Our Code Enforcement Officer unfortunately passed away.

Planning Commission: Mayor Callahan has a meeting coming up with our lawyer to discuss the resolution regarding the Redwood Ave Lots.

Public Works: A copy of this report is available at city hall upon request.

Mayor: A copy of this report is available at city hall upon request. Mayor Callahan shared the statistic reports from the speed signs. Mayor Callahan said she and PW Operator Bray are considering moving the speed signs further from the school zone and asking Jackson County Roads to replace some of their signs. Mayor Callahan wants to make the school zone more clear by working with Jackson County Roads on sign placement.

Public Comments: Marc Ellis commented that the town should ask Jackson County Roads to change the speed limit signs to match throughout town. Marc Ellis asked why did the town create an ordinance regarding drug free zones. Marc Ellis asked for clarification regarding if the town or property owners would be responsible for developing Redwood Avenue. Mayor Callahan said that is what she will be discussing with the lawyer.

Councilor Price made a motion to adjourn the meeting at 8:15 pm. Councilor Davis-Gilliam seconded. All ayes. Motion carried.

Minutes submitted by Town Treasurer Katie Misfeldt.