

**Regular Council Meeting  
July 18, 2023**

Members present were Mayor Trish Callahan, Council President Stacy Equitz, Council Vice President Delena Oden, Councilor Keith Gilliam, Councilor Alvin Thompson and Councilor Peggy Davis-Gilliam. Councilor Paul Price was absent.

Staff present was Treasurer Katie Misfeldt, Public Works Operator Chris Bray and City Recorder Lori Paxton.

Audience present was Mark Rohde and Franchesca Ford.

**President Equitz made a motion to open the meeting at 7:00 pm. Councilor Davis-Gilliam seconded. All ayes motion carried.**

Pledge of Allegiance

Previous Minutes: minutes from May 17<sup>th</sup> and June 20<sup>th</sup>. **President Equitz made a motion to approve the previous minutes. Councilor Davis-Gilliam seconded. All ayes motion carried.**

**Review of Bills: President Equitz made a motion to approve the bills. Vice President Oden seconded. All ayes motion carried.**

**Old Business:** PWO Bray present information on a truck he would like to purchase for the public works department. Info on truck: 2006 Ford F350 one ton truck, has utility box and rack, 9000 pound towing package, 4 wheel drive and 191,000 miles on engine. After a brief discussion, **Council Gilliam made a motion to approve the purchase of the truck. Councilor Davis-Gilliam seconded. All ayes motion carried.**

**Resolution #607.1:** Treasurer Misfeldt explained the reason for the amendment. **President Equitz made a motion to approve Resolution #607.1 amendment. Motion rescinded.** Council wants clarification of definitions.

**RVCOG Amendment Agreement: Vice President Oden made a motion to approve the amendment. Councilor Davis-Gilliam seconded. All ayes motion carried.**

**ODOT Street Grants: Councilor Davis-Gilliam made a motion to approve filing for the street grants. Councilor Gilliam seconded. All ayes motion carried.**

**Mailbox Discussion:** Councilor Gilliam voiced his concerns about the post office box rental rate, the increases to it and the fact that some people aren't getting their medication on time. He was told for citizens to get their mail hand delivered, the post office would hire a delivery person. But according to our ordinance, we don't allow home delivery. We have the option of getting a locked group box installed on Broad Street, but in order to do that we need to change the ordinance. Mayor Callahan suggested getting the public's opinion on this by doing a survey. Tabled until next meeting.

## Department Reports

**BF Community Forest** – See attached. A copy of this report is available at city hall upon request.

**Administration** - See attached. A copy of this report is available at city hall upon request.

Treasurer Misfeldt asked the council if they had ever looked over the employee manual updates she gave out a few months ago. We need to update our vehicle policy and sick leave policy. The vehicle amendments were highlighted and added to the current employee manual Katie said.

CIS Insurance's sick leave policy is different than ours and asked how the council wanted to proceed on the changes. Brief discussion about the sick leave was held and council decided to table.

**Councilor Davis-Gilliam made a motion to approve the vehicle policy changes. Councilor Gilliam seconded. All ayes motion carried.**

**AOC Security Report:** Franchesca Ford gave a verbal report for the council. They will have a written report for next council meeting. She said once their trainees get through with the training program, we will have 5 officers on rotation.

Mayor Callahan said authorized the security team to use the police charger because their personal car had broken down and was in the shop getting fixed.

Mayor Callahan said we have Councilors Keith Gilliam and Peggy Davis-Gilliam now as our Falls hosts. They will stay in their motor home and keep watch for any vandalism, plus offer information about the falls to visitors.

**Public Works:** See attached. A copy of this report is available at city hall upon request. President Equitz noted a suggestion in the report about installing air conditioning in the police office and that is one of the items on the to-do-list that she had.

**President Equitz made a motion to install air conditioning in the police office. Councilor Davis-Gilliam seconded. All ayes motion carried.**

**President Equitz made a motion to adjourn the meeting at 8:20 pm. Vice President Oden seconded. All ayes motion carried.**

Minutes submitted by City Recorder Lori Paxton.